

To be Completed by PROJECT LEADER:			
Draft Report Title:	Assessment of Resuspended Sediments as a Source of PFAS in the Upper Coosa River Basin		
Project Leader:	Nathan Barlet		
SESD Project ID #	19-0457	CID Case No. (if criminal):	NA
Project Category:	Category I <input type="checkbox"/>	Category II <input type="checkbox"/>	Category III <input type="checkbox"/>
Items Included for Review		Yes	No
Draft Report		<input type="checkbox"/>	<input type="checkbox"/>
QAPP		<input type="checkbox"/>	<input type="checkbox"/>
Field Logbooks and/or Calibration Logbooks		<input type="checkbox"/>	<input type="checkbox"/>
Field/Inspection checklist(s)		<input type="checkbox"/>	<input type="checkbox"/>
Chain of Custody records		<input type="checkbox"/>	<input type="checkbox"/>
Receipt of Samples form		<input type="checkbox"/>	<input type="checkbox"/>
Laboratory Analytical Datasheets		<input type="checkbox"/>	<input type="checkbox"/>
SESD Project ID on all records		<input type="checkbox"/>	<input type="checkbox"/>
Raw Data		<input type="checkbox"/>	<input type="checkbox"/>
Calculations		<input type="checkbox"/>	<input type="checkbox"/>
References or Other Information		<input type="checkbox"/>	<input type="checkbox"/>
Comments:			

Draft Report Review Conclusion			
Reviewed:	<input type="checkbox"/>	No comments	
	<input type="checkbox"/>	Comments provided, re-submittal not requested	
	<input type="checkbox"/>	Comments provided and should be addressed, re-submittal requested	
Reviewer's Name (Print Above)		Section Chief's Name (Print Above)	
Reviewer Signature		Date	Section Chief Signature
If Re-Submittal is Requested:			
Comments were not fully addressed.		Comments were adequately addressed.	
Reviewer Signature		Date	Section Chief Signature
Reviewer Signature		Date	Section Chief Signature

To be Completed by Reviewer:			
Report Review			
ITEM	YES	NO	N/A
Were the following included in the report?			
Report Title	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Project identification number on each page	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Page number and the total number of pages on each page (i.e., page x of y)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
On title page: <i>"The activities depicted in this report are accredited under the US EPA Region 4 Science and Ecosystem Support Division ISO/IEC 17025 accreditation issued by the ANSI-ASQ National Accreditation Board. Refer to certificate and scope of accreditation AT-1644."</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
"End of Report" statement	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Name and address of:			
SESD	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Requestor	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Analytical Support	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other Contributors, including their responsibilities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Reference to utilized:			
Project specific QAPP	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
SESD Operating Procedures	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Laboratory analytical method(s)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
If applicable:			
Deviations from above reference material noted	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Results and discussion of field quality control samples	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Statement on the uncertainty of field measurements	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Notation of adverse impacts to field measurements and/or sampling	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Reference, comparison and discussion of exceedances to most recently published action levels, regulatory limits, regulatory citations, etc.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Non-accredited work clearly identified	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comments:			

Data/Information Review			
ITEM	YES	NO	N/A
Is the following accurately transcribed from the Field and Analytical Records to the Report?			
Field Measurement Results (Including correct units of measurement)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sample Information	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
GPS Information	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Photographic Log	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Laboratory Analytical Results (Including correct units)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Calculations			
Were the calculation(s) sufficiently referenced to allow reproducibility?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Were calculation(s) in spreadsheets/electronic data sources correct?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Were calculations used in the Report Narrative correct?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Were all calibration standards/buffers within their expiration date?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Documentation was sufficiently detailed to allow field measurements to be traceable to their calibration standards.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Overall Percent of Data/Information Reviewed:	%		
General Questions			
ITEM	YES	NO	N/A
Were grammar, spelling, and general report format reviewed?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
If opinions and interpretations were included, were they clearly identified and their basis discussed?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Was the overall information presented factual and pertinent to the investigation?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Was all the information required to support the findings/conclusion provided? (e.g. field measurements, analytical results, maps, etc.)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
In your opinion, were conclusions or results logically derived and valid based on the data presented in the report?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comments:			
Additional Comments On Next Page			

Additional Comments: